

ORGANIZED FOR MISSION

Officers, Council, Board, and Committee Members

Bethlehem Evangelical Lutheran Church
549 E. Mount Hope Avenue, Lansing, Michigan

July 2022 – June 2023 (as of September 13, 2022)

Unless noted otherwise, all terms are for two years.

President of the Congregation (1-year term) – Jim Whitman (1st term)
Secretary of the Congregation (3-year term) – Sherry Bass-Pohl (1st year of 1st term)
Treasurer of the Congregation (3-year term) – Diane Miller (2nd year of 1st term)
Financial Secretary (3-year term) – Susan Mahoney (1st year of 1st term)

CONGREGATION COUNCIL

Tom Armstrong (1st year of 1st term) Candy Barnes (2nd year of 2nd term)
Liisa Whitman (1st year of 3rd term) David Westover (2nd year of 1st term)
***Open Seat (1st year of unexpired term) ***Open Seat (2nd year of unexpired term)
***Open Seat (1st year of unexpired term)

Chair: David Westover **Vice Chair:** Candy Barnes

Board of Buildings & Grounds

Shannon Nobles (2nd year of 2nd term)
Jack Midgley (2nd year of 2nd term) Chr
Matt Marsh (2nd year of 2nd term)
Eliot Nutt (1st year of 1st term) *Pending Membership*
***Open Seat (1st year of unexpired term)
David Westover (Council Representative)

Board of Congregational Care

Board Suspended

*Duties and Responsibilities Assumed by
Congregation Council*

Board of Congregational Life & Activities

Board Suspended

*Duties and Responsibilities Assumed by
Congregation Council*

Board of Education

Susan Sterling-Leimenstoll (2nd year of 2nd term) Chr
Tiera Woldt (2nd year of 1st term)
Michelle Smith (2nd year of unexpired term)
Katie Niles (1st year of 1st term)
Sue Nelson (1st year of 1st term)
Keitha Snider (SS Superintendent) (ex officio)
Candy Barnes (Council Representative)

Board of Outreach Ministries

Lisa Cleveland (2nd year of 1st term)
Betty Strother (2nd year of 1st term)
Kris Burow (2nd year of 1st term)
Wendy Lamphier (filling 1st year of unexpired term)
***Open Seat (1st year of unexpired term)
Liisa Whitman (Council Representative)

Board of Stewardship & Finance

Chuck Gaus (2nd year of 3rd term)
Mary Bartel (2nd year of 2nd term)
Ron Miller (3rd year of 2nd term) (Mem. Fund)
Laurey Wyble (1st year of 1st term) Chr
***Open Seat (1st year of unexpired term)
Susan Mahoney (Financial Secretary - voting)
Diane Miller (Treasurer) (ex officio)
David Westover (Council Representative)

Board of Worship Life

Dorothy Martin (2nd year of 1st term)
Sandy Westover (2nd year of 1st term) Sec
Bob Meeker (2nd year of 2nd term) Chr
Mary Jakubiak (1st year of 1st term)
Tim Nelson (1st year of 1st term)
Sue Nelson (Choir Director) (ex officio)
Laurey Wyble (Cont. Worship Director) (ex officio)
David Westover (Council Representative)

Endowment Committee (3-year terms)

Dick Rollis (1st year of 1st term)
Keith Ferguson (1st year of 1st term)
Ken Teter (filling 1st year of unexpired term)
Cindy Marsh (2nd year of 3rd term) Sec
Jon Meeker (2nd year of 3rd term)

Chr-Chairperson Sec-Secretary

TBD – To Be Decided

NOTE: All Board meetings are open and held monthly.

The Congregation Council meets on the 3rd Thursday of the month @ 6:30. All meetings are open meetings.

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Duties and Responsibilities of Boards

The responsibility of the **BOARD OF BUILDINGS AND GROUNDS** shall be the stewardship of all church property.

This Board shall be responsible and have control of all properties and physical assets held by this congregation, and provide for their proper protection and maintenance, including adequate insurance coverage. Within the framework of its budget, this Board shall have the authority to hire custodian(s), supervise their activities, determine their salary(s), and provide proper equipment and necessary supplies. Shall maintain a current inventory of all church properties. Shall establish policies for the use and rental of church facilities and equipment.

*****Suspended***** The responsibility of the **BOARD OF CONGREGATIONAL CARE** shall be membership concerns.

This Board shall see to it that visitors and guests are welcomed to services of worship and that the proper follow-up be accomplished. Shall work with the pastor(s) in providing a ministry to sick and homebound members. Shall encourage and promote worship attendance by all members. Shall review, at least once a year, the membership roster and recommend to the Church Council changes in membership status. Shall develop programs to minister to the active and inactive members of this congregation. Shall consider complaints and grievances of members. Shall exercise church discipline in accordance with the biblical standards of faith as expressed in this constitution. Shall encourage programs and activities that increase the spiritual growth of members.

*****Suspended***** The responsibility of the **BOARD OF CONGREGATIONAL LIFE AND ACTIVITY** shall be to promote fellowship in this congregation.

This Board shall represent groups and activities within the congregation at meetings of the Church Council. Shall organize groups and activities as confirmed by action of the Church Council or the congregation. Shall see that groups and activities operate within existing church policies. May request reports from groups and activities. Shall encourage and see that a good Christian sense of mission prevails in all church groups. Shall encourage people with common goals and objectives to organize and thus serve the people in this congregation and community. Shall be responsible for overseeing church athletic programs. Shall be responsible for developing activities, events, and programs for this congregation.

The responsibility of the **BOARD OF EDUCATION** shall be the Christian education of all members of this congregation.

This Board shall work with the pastor(s) in developing programs and setting policies for Christian education. Shall select a superintendent for Sunday Church School. Shall encourage study of the Holy Scripture by all members of this congregation. Shall recommend and encourage reading of Christian literature. Shall encourage the practice of family devotions. Shall work in cooperation with the pastor(s) to develop and foster the teaching ministry and confirmation ministry of this congregation. Shall provide adult membership classes. Shall provide and select a teaching staff for all of the education programs of this congregation.

The responsibility of the **BOARD OF OUTREACH MINISTRIES** shall be to share the gospel through outreach and service to the community.

This Board shall oversee and develop outreach programs. Shall represent outreach programs and committees at meetings of the Church Council. Shall see that outreach ministries are consistent with the example of Christ and the goals of this congregation and its constitution. Shall be a resource of ideas and support for volunteers in the congregation who are involved with an outreach program. Shall be encouraged to consult and share ideas and resources with other Boards. Shall implement outreach programs as confirmed by action of the Church Council or the congregation. Shall be responsible for the development and coordination of evangelism as an outreach ministry.

The responsibility of the **BOARD OF STEWARDSHIP AND FINANCE** shall be congregational stewardship concerns and finances.

This Board shall encourage and promote the basic principles of Christian stewardship. Shall conduct the annual survey of this congregation in reference to stewardship of time, abilities, and money. Shall prepare the annual budget for this congregation and present the same to the Church Council and congregation for approval. Shall supervise and coordinate all special fund drives in this congregation. Shall encourage support of benevolent causes of the Evangelical Lutheran Church in America. Shall manage the memorial fund, and oversee its investment.

The responsibility of the **BOARD OF WORSHIP LIFE** shall be the worship life of this congregation.

With the pastor(s) this Board shall have responsibility for all matters pertaining to the worship services. Shall provide ushers and acolytes for services of worship and see to it that they are properly trained. Shall work with the pastor(s) in setting the time of worship, seasonal schedules, special services, etc. Shall provide necessary worship supplies. Shall publicize the worship services. Shall work with the pastor(s) and have full responsibility for personnel in charge of the ministry of music. Shall work in cooperation with those who direct the ministry of music.

*****In this time, the responsibilities of Congregational Care and Congregational Life and Activities will be stewarded by the Congregation Council and shared among ad-hoc committees and ministry teams as necessary.**